

Merakey is currently seeking a Program Director at one of our Methadone programs (5429 Germantown Ave, Phila). The current director will be leaving on 1/8/21. This has been a very stable program for years and we are looking for someone to come in and continue to lead the program

POSITION DETAILS

Supervise assigned staff and monitor all the functions of the program.

- * Provide weekly supervision and bi-weekly team meetings and work on professional development with assigned staff.
- * Attend internal and external meetings as assigned.
- * Provide coverage and other clinical services as needed or directed.
- * Assist Persons in Recovery on a daily basis as needed.
- * Incident Reporting --follow-up on all Incident Reports, ensure timely submission of Internal and External Reports, advise Executive Director of all Critical Incidents. Participate in monthly Incident Report Meetings.
- * Reconcile and approve time cards of assigned staff.
- * Assist with hiring and orientation of new hires assigned under departments oversees.
- * Complete Performance Evals at 6 months (for new hires) and then yearly on anniversary.
- * Other duties as assigned.

QUALIFICATIONS

Master's Degree or higher in chemical dependency, psychology, social work, and/or counseling. High degree of clinical knowledge and competence, as well as management/business skills and knowledge of community-based behavioral health trends. A minimum of five (5) years post degree experience in clinical practice and supervision. Licensed (LPC, LCSW, LMFT) in the state of Pennsylvania preferred. Three (3) years experience in management capacity. Experience delivering service and managing site based programs. Strong working knowledge of Microsoft Office applications and ability to collect, analyze, and interpret statistical information.

Any interested candidates can apply online or email Jermaine Graham (Executive Director – Addiction Services) Jermaine.Graham@merakey.org